

Please complete this form and email to
client@settlementsdirect.com (preferred method) **Fax: (814) 690-1621.**

If you have any questions, please give us a call at (814) 689-1741

Print Buyer(s) Full Name: _____

Phone: _____ Email: _____

Property Address: _____

Is this a mobile home? Yes No

Current Address: _____

Buyer's Agent Name: _____ License #: _____

Purchase Price: _____ Transaction Fee: _____

Deposit Held By: _____ Amount: _____ Seller Assist: _____

Will the buyer be paying cash or obtaining a mortgage? Cash Mortgage

Title to be held as: Tenants in Common Tenants by the Entireties *We can collect this information from your buyer if preferred. Please specify in notes.*
 Joint Tenants with the Right of Survivorship

Marital Status: Married Single Separated Divorced

Will this be a primary residence or investment property? Primary Investment

Is this a rental property with security deposit(s) and rent to account for? Yes No

Home Inspection Cost: _____ To: _____

Pest Inspection Cost: _____ To: _____

Radon Test Cost: _____ To: _____

Other Inspection Cost: _____ To: _____

Other Inspection Cost: _____ To: _____

HOA/Condo Fee Cost: _____ CAP Fee: _____

HOA/Condo Assoc. Address: _____

Please remember to include any & all invoices regarding closing, as well as relevant addendums with this sheet or email them to us immediately when they become available. Send Resale Certificate if possible.

Notes: